



WOODLEA
PRIMARY SCHOOL

Woodlea Word

Autumn Term 2

11th September 2026

Treat others like you would like to be treated

Value: Respect. Respect helps everyone feel safe, valued and ready to learn. It means treating people, property, our school and our learning with care and consideration.

At the start of this term, we have been focusing on thinking about others and understanding how our actions affect those around us. While the examples children see in the media, sport and wider society do not always reflect the values we promote, we want our pupils to know that showing respect, kindness and care is always the right choice, even when it may not be the easiest one.

Online Safety: You will be receiving information on courses for parents/ carers about online safety courses. I'm sure many of you feel you are well informed, but I know how much I gain from an up to date course, and I have years of experience in online safety. Please do take the time, if you can, to investigate these.



Earrings

We have noticed several children have had their ears pierced over the summer. Please can we remind parents that:

- these should either be taped up on PE days if they are newly pierced
- or removed prior to school if healed on PE days.

A reminder of our policy is below:

If ears are pierced, only studs are allowed, for health and safety reasons. We politely ask that children only have their ears pierced at the beginning of the summer holidays. For PE, earrings should either be removed or taped up. Taping should be sufficient to prevent injury from an unintentional blow and needs to be done at home for younger children, and at school where older children may do the task themselves.

Teachers are not able to do the taping for pupils, but will retain the right to exclude a pupil from PE in any circumstances where they feel the pupil is at risk.

The use of retainers (flat studs that retain the piercing when earrings or studs are removed) can be used provided these are flat and cannot cause damage if a blow or ball hits the side of the head, the level of risk is clearly reduced. No jewellery, including studs are to be worn during PE, including swimming.

Head Teachers Awards – Respect

Year 1 – Amelie C , Year 2 – Reya S , Year 3 – Piper H

Year 4 – Arthur L , Year 5 – Whole Class , Year 6 – Ava H

Respectful – Caring – Resilient – Curious – Reflective - Aspirational

Events Calendar

Please see below for all upcoming events and how to book. Please refer to the original email for full details of events.
New events are listed in red

Date	Event	Details
17.09.2026	Meet the teacher	Year 1 – 6 4.30- 4.50pm 5pm – 5.20pm No need to book
18.09.2026	Badge Holders Assembly	Year 6 Only See email sent
22.09.2026	Individual Class Photos	Children to wear full school uniform PE kit to be brought if your child has PE that day
25.09.2026	Open morning	9.30am for Reception 2027 prospective parent. Contact the office to book.
28.09.2026	Greek day – Year 6	Year 6 only Please refer to the email sent
28.09.2026	Lambs – Phonics Meeting	Lambs phonics meeting at 6pm in the hall
30.09.2026	PTA AGM	9am in the school hall. Please refer to flyer sent with the Woodlea Word
01.10.2026	Open morning	9.30am for Reception 2027 prospective parent. Contact the office to book.
07.10.2026	Year 1 – Ranger Stu	Year 1 Only Book via Arbor Full details in the email sent
08.10.2026	Open morning	9.30am for Reception 2027 prospective parent. Contact the office to book.
09.10.2026	Year 6 – Junior Citizen event	Further details to follow
31.10.2026	Secondary School Applications due	Year 6 Closing date for secondary school applications

Arbor

Can we ask parents to check that all their contact details are up to date on Arbor.



Including
Phone number
Email
Home address

If anything is incorrect please make the change on Arbor or email the office and we can do this for you.

School Uniform

Our current school uniform supplier can be found here.

Please check with your class rep if you require second hand uniform.



Weekly Attendance

Y1 : 98.8%, Y2: 98.1%,

Y4 : 98.2%, Y3 : 97.5%

Y5 : 98.8% Y6 : 95.6%

Winners : Lambs – 99%

Please remember school attendance is mandatory.
Holidays should be planned for school holiday times to avoid missing school time.

If your child is absent, you must notify the school office every day before 9:10am at the latest.

Weekly Communication

Year 6- Greek Day
Year 6 – Badge Holders Assembly
Year 1 – Ranger Stu
Year 1 & 2 – Acceptable Use Agreement
Year 3 – 6 – Acceptable Use Agreement
Lambs – What's App Group
Year 6 – Mobile Phones
Year 3 – Message Miss Maher
Year 3 – 6 Cross Country & Oasis Academy
Lambs – Meet the teacher
Year 5 - Homework

Lunches



Please update
Arbor every day,
even if your child
has packed
lunches

Menus are available on – Autumn 26
[Woodlea School Website](#)



Unfortunately, the 'pick for all future dates' option was removed by Arbor during an update and we have been told by them that 'new features in the meal section wouldn't support this.'. We have raised this as an issue with Arbor as we know that this made ordering lunches in advance so much easier for parents. We hope to hear back from Arbor very soon regarding this important feature.

Universal Credit

Did you know that the school receives extra funding for every child that is entitled to universal credit? If you are entitled to universal credit, please do make sure that you come and make us aware in the school office. This means that we can access more funding for the school and for your child. To check eligibility click the link below

[Free School Meal Eligibility Checker](#)

Arbor Checklists:

- Check all meal payments are up to date:
Arbor – Payment
- Check all trip payments are up to date.
- Add any emergency contacts for your child.

For any how to guides please [click here](#).

Please remember for there is a 48-hour deadline for booking lunches.



Absences, medical appointments & sickness

If your child is absent from school or has a medical appointment, please email info@woodleatft.co.uk or leave a message on the absence line (01883 652358 option 1) before 9.10am. Please let us know their full name, class and reason; including any symptoms they may be displaying. We do need to hear from an adult each day a child is absent for safeguarding reasons. Please do not bring your child to school if they have been sick during the night. If your child has been sick or has an upset stomach, children should be off school for 48 hours following the last episode.

To avoid impacting your child's attendance ALL medical/dental/optician appointments should be booked outside of school hours where possible. Thank you for your co-operation.

Leave of Absence

As a school we are only able to grant a leave of absence, during term time, for exceptional circumstances. If you intend to take a leave of absence for your child, please collect a 'Leave of Absence' form from the school office and return the completed form for Mrs Gambier's consideration. Please note that the form should be given to the office prior to the period of absence.

Amazon Wish Lists

[Year 6](#)

[Year 5](#)

[Year 4](#)

[Year 3](#)

[Year 2](#)

[Year 1](#)

[Lambs](#)

[Outdoor Learning](#)

[SEND/CO Items](#)